Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**RAM NARAYAN YADAV MEMORIAL COLLEGE**
Name of the head of the Institution	**Dr. Bimal Kishore**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**09934199908**
Mobile no.	**7979778900**
Registered Email	**info@rnym.org**
Alternate Email	**rnymbarhihzb@gmail.com**
Address	**Opposite S.D.O Office, Harila, Barhi**
City/Town	**Hazaribag**
State/UT	**Jharkhand**
Pincode	**825405**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Arun Kumar Ramanuj**
Phone no/Alternate Phone no.	**09835909995**
Mobile no.	**8757253813**
Registered Email	**arunramanuj@gmail.com**
Alternate Email	**ajayranjan83@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://rnym.org/

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.rnymcollege.ac.in/principal panel/uploads/other/1707899997Academic% 20calander%202018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.41**	**2017**	**30-Oct-2017**	**29-Oct-2022**

6. Date of Establishment of IQAC	**21-Nov-2016**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Encouraging teacher for smart class	**09-Apr-2018** **1**	**20**

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Grant	State	2019 365	4800000
[View Uploaded File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Faculty Development program were planned and conducted for our staff to euip them with diffrent ICT tools and helped them in the e learning program 2. Focus on organising National, Regional and state level seminar , conference, workshop for different department.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Faculty Development Programe	1. Faculty Participated in Orientation and Refresher Course
2. Use of ICT tools and e- learning in teaching learning process	2. Faculty using Smart class, taking webinar and online classes.

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
IQAC cell	20-Feb-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	09-Sep-2017
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	26-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We adopt the curriculum provided by the Vinoba Bhave University. Depending on our resource potentiality, institutional goals and concern towards the students, we impart quality education. The institution has developed a structured and effective implementation of the curriculum. Following are the various means through which it executives the curriculum. Tecahers Meeting: Teachers Meetings are held once in every month . Head of the Department discuss their action plans to arrive an optimal and effective way. Academic Calendar: Academic Calendar is prepared as per the Vinoba Bhave University academic schedule and the requirements at the department level as per the action plans formed. Lesson Plan: A Lesson plan includes course outcomes, course objectives, content topics, reference books and the expected outcomes from the students by learning through the topics prepared by respective faculty members at the beginning of each semester. It gives an insight how the lecture class will be handled throughout the semester. Meeting the Vision and Mission of the Concerned Department: Each department sets their own Vision and Mission which match with the Institutional Vision and Mission. Program Educational Objectives (PEO) and Program Outcomes (PO) are developed for each program and Course Objectives (CO) and course outcomes are defined for each course (theory and lab).

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
0	00	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics, English, Geography, Hindi, History, Philoshphy, Pl Science, Sociology, Urdu	05/07/2017
BCom	Accounts and Finance	05/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The Institute is constantly in dialogue with all its stake holders and seeks advice and input from industry leaders, in order to provide value in the many areas of engagement. Structured feedback is obtained for every course in two different forms for each course: the focussed feedback is obtained 6 weeks into the trimester from students, and another round of structured feedback is obtained after the completion of the course and before the end trimester examinations. The data generated is compiled by the program office and shared with concerned Faculty, Area Chair, Dean and Director within three working days of obtaining the feedback. In case any course correction is required, the same is initiated based on the information obtained from the focussed feedback. Both these feedback information is incorporated in the module review document prepared by the faculty at the end of the course. The institution collects feedback on curriculum aspects and courses from different stakeholders such as students, alumni, faculty, employers. once the feedback is analysed and valuable suggestions given were considered and necessary actions was executed. 1. Students feedback and action taken Students suggested the need for Job oriented courses, training for facing interview . They also requested to provide career guidance expert talk by industrialist.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics, English, Geography, Hindi, History, Philoshphy, Pl Science, Sociology, Urdu	3540	Nill	2604
BCom	Finance and Accounts	240	Nill	131
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2735	Nill	26	Nill	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
26	15	3	3	3	2

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

R.N.Y.M.College is in the process of mentoring process. Each student is attached to faculty mentors for personal guidance, career advancement and development. faculty members continue to be the mentors with the students allocated to them for their entire stay at R.N.Y.M. College.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
0	0	Nill

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	26	26	0	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	nil	Nill	nil

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nil	VI	14/08/2018	11/09/2018
BCom	Nil	VI	14/08/2018	11/09/2018

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Centralized Continuous Internal Evaluation System: Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the institution adopts Centralized Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year. ? Orientation on Evaluation Process: Students are made aware of the evaluation process through the following initiatives: ? The orientation programmes at the beginning of the semester through public address system of the college ? Teaching Plan contains evaluation procedures ? Academic Calendar with CIA Exam dates ? Orientation on changes and amendments in the evaluation process through remedial Meetings ? Display in the College and Department Notice Board. Result Analysis Review Meeting: Result Analysis is done by the class tutors after every CIA Test. Pass percentage of each course is calculated by dividing the total number of students appeared and passed in each course. The performance of the students is

monitored by the Principal and the necessary feedback is given to the concerned faculty members. The Principal conducts Review Meetings department wise to give necessary feedback for the improvement of students' performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is a very useful document, which contains the most important dates to guide the teachers and students. Our academic calendars provide important information about teaching dates examination dates extra cocurricular activities, semesterbased and annual based examinations. Before the commencement of every semester respective departments prepare a detailed study plan, assignments for the individual teachers and the number of classes allotted to each course. On the basis of this the Routine subcommittee of the Teachers' Committee prepares a detailed timetable and academic calendar for the entire semester. Finally this is distributed to the departmental teachers and the students and also made available on college Website. The effectiveness of the process is maintained through effective monitoring by the Principal/VicePrincipal. The Principal/Vice Principal sees to it that all departments follows academic calendar. The college has a vibrant culture of instilling inquisitiveness and scientific temper among the students through a number of activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://rnym.org

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BA	Economics, English, Gepgraphy, Hindi, History, Philoshopy, Sociology, Pol Science, Urdu	526	Nill	91
Nil	BCom	Finance and accounts	66	Nill	95
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://rnym.org

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nill	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	Nill	Nill	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	nil	0	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation

0	0	0	Nill	0	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	0	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Flood relief	NSS Unit	5	10
Yog Diwas	NSS Unit	10	25
Hul Diwas	NSS UNit	10	22

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
0	0	0	0	0

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nill	Nill	Nill

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nill	0	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.1	0.8

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
DLMS	Fully	2.3	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4548	529050	0	0	4548	529050
Reference Books	5	10000	0	0	5	10000
Journals	15	30000	0	0	15	30000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	16	1	0	1	0	0	10	10	0
Added	0	0	0	0	0	0	0	0	0
Total	16	1	0	1	0	0	10	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0.5	0.5	1	1

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

We have well established policies and procedures for maintaining the physical and academic support facilities of the college. The College Governing Body has formed various committees for supervising the maintenance of these facilities and ensuring their optimum utilization. There are 17 classrooms for use of the 10 departments of this college. The classrooms are kept clean by regular sweeping. There are 3 smart classrooms and 1 computer centre having 16 computers . There is one Geography lab. The Laboratory is maintained well by the staffs. The college has its own website which gives all the important information. The Library is enriched with different books and elearning sources. There is a play ground for various sports events. There is a Multigym . There is 100 bed Boys Hostel. The College has a water cooler for providing safe drinking water to students and staffs. There is also solar pannel for eco frendly light.

https://rnym.org

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**nil**	**0**	**0**
Financial Support from Other Sources			
a) National	**0**	**0**	**0**
b)International	**0**	**0**	**0**
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
nil	**Nill**	**0**	**0**
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	**0**	**0**	**0**	**0**	**0**
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	**0**	**0**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	**45**	**Arts**	**History, Geography,**	**VBU, IGNOU,**	**PG**

2019	48	Arts	History, Geography, Pol Science, Economics, English, Hindi, Urdu, Sociology	VBU, IGNOU, Ranchi University	PG
			Pol Science, Economics, English, Hindi, Urdu, Sociology	Ranchi University	

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Archery	State	1

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College creates a platform for the active participation of the students in the various academic administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules, regulations and execution skills.They help in coordinating all the events related to academics and other cocurricular Extracurricular activities, as per the directives of teaching faculty. Council . They do lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. Contribution of the Student Council in Academic Administration 1. Coordination in day to day academic activities at their level 2. Coordination in communicating the information between students and Teaching faculty 3. Coordination in conducting special events like Spectrum etc. 4. Coordination in organizing Cultural events 5. Coordination in organizing Sports Games for the students 6. Coordination in arranging Industrial Visits for the students 7. Coordination in inviting the external guest speakers and organizing the Seminars Workshops.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Institution is in the process of registering Alumina Association. Regular meeting are taking.

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

500

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a practice of participative management. The college provides the better opportunity to all the participating in the decision making process, the college administrative and academic structure is in a manner to make the decision by participative arrangement. Principal is the administrative and academic Head, followed by voice principal and department heads. The principal meetings of the department are held often consider the recommendations are sent to the principal, the principal in consultation with all department heads the final decision is arrived at. 1. N.S.S. camp is held once in a year, the N.S.S. committee conduct sa meeting to decide the place/venue, dates and that is provided as per the convenience and discussion with the principal. The responsibility rests with the N.S.S. programme officer. The decision between participate the service of meeting is conducted to arrive the decision. 2. The examinations are carried out periodically throughout the year for which there is separate examination department.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Teaching learning as a thrust area have been focused for this academic session field studies, project report works etc are frequently oragnsied to make learning more participatory for our students. Systematic monitoring, planning and regualr evaluation of students are given special attention.
Examination and Evaluation	Practical and Final examination are conducted as per Vinoba Bhave University guidelines and academic Calendar. Internal Assessment and Class

	Test held on Regular basis.
Curriculum Development	The College implement the Curricular set by the University, as t is affiliated to Vinoba Bhave University, Hazaribag. It has structured its internal evaluative system in a vital , need based manner with reference to the guideline of the University.
Research and Development	Easy access of researchers in the college library with their requisite books and Journals.To form and encourage the students to build up research attitude through their indigenous way and creating output from the outside text itself.
Library, ICT and Physical Infrastructure / Instrumentation	Our College library is enriched with near about 4500 books, 15 journals. it serves need of the students and staffs members of the college. The college has a library subcommittee for monitoring the activities of the Library.
Human Resource Management	Student: Foundation is made at the under Graduate level to give exposure n cultural , enterpreneurship, writing skill, public speaking, seminar. Different cocurricular activities for all round development of personality of the students. Teachers: Faculty members are involved in academic work as well as Committee work. The varous responsibilities are coordinated with academic activities. Teacher were also encouraged and granted duty leave to Participate in conference , workshop, seminar and short term courses. Non Teaching Staffs: NonTeaching members were educated on how to keep records and digitalize the official documents.
Admission of Students	Rules and Regulations foradmission as laid by the Affiliating University and state Government are Strictly followed by the College.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	We are planing to fully automated the administration system for transparency of the system.
Finance and Accounts	Accounts are maintained with Excel software. Planning to fully make automated .
Student Admission and Support	Rules and regulations for admission as laid by the Affiliating University and State Government of Jharkhand are

	Strictly Followed by the College. We always support the Low income Groups students through Fee Concession, scholarship etc.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	nil	nil	nil	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	nil	nil	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orinetation	3	07/03/2018	03/04/2018	28

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
26	26	30	30

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF	EPF	Student grievance redresal cell

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All Bills and Payment Vouchers are checked by the Bursar and then signed by the Bursar and then Principal Finally goes to Secretary for payment Order. The details of Income and expenditure is presented to the Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)		
Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	0
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	No	nil
Administrative	No	nil	No	nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

While the parents have been very supportive of the initiatives of the College, the college doesn't have a registered parent teacher association. However, the college maintains contact with the parents through the Principal's office as well as class mentors.

6.5.3 – Development programmes for support staff (at least three)

nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Incentive scheme for promotion of research and attending conferences and workshops. 2. Departmental seminars and active participation of students. 3. Planning to Introduced new courses on BBA and BCA

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Review meeting	09/04/2018	09/04/2018	09/04/2018	20
2018	Admission, Library , Examination	30/08/2018	30/08/2018	Nill	Nill
2018	Orientation on CBCS	11/09/2018	11/09/2018	Nill	Nill
2019	Review meeting on	20/02/2019	20/02/2019	Nill	Nill

Faculty Development					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
nil	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Installation of Solar energy for energy conservation. 2. Initiative taken for installation of LED and CFL light. 3. Tree Plantation programe by NSS are undertaken to ensure a green campus. 4. Observation of Swaach Bharat and Swachha Pakhwara in the College Campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	nil	Nill	Nill
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
nil	Nill	nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Intitiative taken for Installation of LED and CFL light. 2. Tree Plantation programe by NSS are undertaken to ensure a green Campus. 3. No Smoking Zone campus. 4. Installation of Solar Panel for Light in the Campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Diffrent Types of programe like cleanliness programe, awareness programe, camp per performed by NSS students. Village named Padrima was adopted by NSS 2. faculties are motivated to partcipate in various seminars, orientation and refreshers course

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://rnym.org

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Aim: The main aim of the institution is imparting higher education among the poor , backwardand rural mass as well as other section of our society. Vision: To make our College a centre of Quality Learning. Missions 1. To impart higher education among poor, rural mass especially Girls and women folk of the locality. 2. To make our student self sufficient and self reliant. 3.To enhance women status and stature. 4.To provide traditional modern and vocational education for the poor and rural mass.

Provide the weblink of the institution

http://rnym.org

8.Future Plans of Actions for Next Academic Year

1. To focus on Faculty Development 2. Use of e governance and ICT tool for teaching learning process.